

VOLUNTOWN BOARD OF EDUCATION
195 Main Street Voluntown CT 06384
SUPERINTENDENT OF SCHOOLS: Adam S. Burrows
Chairperson – Diana Ingraham

Barbara Gileau
James Hutchins
Monique Mooney

Cathy Grant, Secretary
Robert Iovino, Vice-Chairperson
Vikki Smith

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BOARD MINUTES

Regular Board Meeting

Thursday, October 11, 2012
Board of Education Meeting Room - 7:00 p.m.

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- ATTENDANCE:** Present: Diana Ingraham [Board Chair], Barbara Gileau, Cathy Grant, James Hutchins, Vikki Smith
Absent: Robert Iovino, Monique Mooney
Also Present: Superintendent Adam Burrows, Dr. Elaine Lee, Director of Special Education, and Alicia Dawe, Principal
- CONSENT AGENDA:** **MOTION #1 - 10/11/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education accept the consent agenda as presented
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- GUESTS** Meg Bernhard, District Manager, and Sara Rafrano, Educational Recruiter, from Kelly Services were present to provide a presentation on the Kelly Education Staffing Program.
- PRINCIPAL'S REPORT** Alicia Dawe submitted the Principal's Report that highlighted activities about going green with daily communications to staff and families being published via the internet utilizing email, the school website, and the Principal's website; there was a recent in-service for the Pre-School Teachers using funds from a Quality Enhancement Grant. During the Professional Development Workshop on Sep 21, 2012 staff analyzed CMT data and RTI data; the new teacher evaluation plan is being reviewed with EASTCONN; a successful open house night was held Sep 25, 2012; Principal Dawe distributed a Family Guide to the Common Core State Standards.
- SPECIAL EDUCATION** Dr. Elaine Lee submitted the Special Education Report that highlighted the following: The Board of Education pilot regulation on attendance has been approved and is effective for the 2012-2013 school year for 7th & 8th grade students; **Alternative 5TH through 8TH Grade Program:** this in-school program continues to provide valuable services to both special education and regular education students; **Student Success Planning:** all students enrolled in grades 6 through 12 must have a Student Success Plan. This program is aligned with CT Secondary School Reform using Naviance software and will prepare students to meet 21st Century skills; Junior High teachers are presently developing lesson plans that incorporate data to be inserted into students' plans; **Special Education:** enrollment was reviewed; **Virtual Learning Academy Program** provides students with an opportunity to take credit courses online that meet CT State Statute Standards and aligns with Common Core, **Professional Development:** Nancy Vitale will continue to provide support during the 2012-2013 school year for implementation of common core standards.

SUPERINTENDENT'S REPORT	Superintendent Burrows reviewed his Calendar of Events for Oct & Nov, 2012; Enrollment = 317 students as of 10/01/12 (Pre-K through 8 th Grade) plus 123 High School Students; reviewed Paraprofessional with Special Services / Student Needs Report; Food Services Annual Revenue & Expenditures Report School Year 2011-2012 as reported to the State of CT; reviewed a comprehensive listing of processes and procedures for our fiscal services using policies and regulations for the Board of Education 3000 Policy Series.
PARAPROFESSIONAL GRISWOLD HIGH SCHOOL	MOTION #2 - 10/11/12: made by Jim Hutchins SECONDED BY Cathy Grant that the Board of Education authorize the Superintendent to pursue hiring a full-time, one-to-one, Paraprofessional for Griswold High School utilizing services from EASTCONN VOICE VOTE: UNANIMOUS; MOTION CARRIES
COMMITTEE REPORTS	Tools for Schools: the deposit for the CON-SERVE project has been submitted and energy-saving lighting will be installed in the library and outside the building within the next few months; we continue to review effective and cost saving approaches for upgrading the roofing system; Local Prevention Council (LPC): continues to review future activities; Transportation: the Annual Transportation Report was submitted for review, excellent progress is being made on the bus depot, there was review of the lease purchase agreement for busses now in its fourth year; PTO: the 2012-2013 schedule of events was reviewed as submitted; Professional Development: Superintendent Burrows reviewed State of Connecticut Department of Education correspondence regarding Changes to Requirements for the Professional Educator Certificate and new Professional Development Requirements.
2013-2014 BUDGET	Superintendent Burrows submitted a 6-Year "Actual Expenditure Report" for the years ending June 30, 2007 to June 30, 2012. This report allows the Board of Education to review past expenditures to consider as they work to develop a 2013-2014 Budget Proposal.
CIRMA EXCESS LIABILITY	MOTION #3 - 10/11/12: made by Jim Hutchins SECONDED BY Cathy Grant that the Board of Education approves the CIRMA Excess Liability Limit be increased to 10,000,000 using funds from the 2012-2013 Budget VOICE VOTE: UNANIMOUS; MOTION CARRIES
COMMON CORE OF TEACHING	MOTION #4 - 10/11/12: made by Cathy Grant SECONDED BY Vikki Smith that the Board of Education adopts the 2010 Connecticut State Department of Education Common Core of Teaching Foundation Skills (CCC) VOICE VOTE: UNANIMOUS; MOTION CARRIES
POLICY 5112.4 DISENROLLMENT	There was a 1 st reading of #5112.Disenrollment. A 2 nd reading will be placed on the November 8, 2012 Board of Education Agenda.
8TH GRADE FIELD TRIP	MOTION #5 - 10/11/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approve the 8 th Grade Field Trip to the Museum of Science, Boston MA, on Friday, April 12, 2013 VOICE VOTE: UNANIMOUS; MOTION CARRIES
TITLE I AFTER SCHOOL TUTOR	MOTION #6 - 10/11/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approve Hailie Davis as a Title I After School Tutor VOICE VOTE: UNANIMOUS; MOTION CARRIES
TITLE I AFTER SCHOOL TUTOR	MOTION #7 - 10/11/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approve Mike Creaturo as a Title I After School Tutor VOICE VOTE: UNANIMOUS; MOTION CARRIES
TITLE I AFTER SCHOOL TUTOR	MOTION #8 - 10/11/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approve Andrea Kelly as a Title I After School Tutor VOICE VOTE: UNANIMOUS; MOTION CARRIES
TITLE I AFTER SCHOOL TUTOR	MOTION #9 - 10/11/12: made by Vikki Smith SECONDED BY Cathy Grant that the Board of Education approve Lauren Roderick as a Title I After School Tutor VOICE VOTE: UNANIMOUS; MOTION CARRIES

- SUGGESTIONS FOR NEXT MEETING** Professional Development Requirements, Common Core of Teaching as it relates to Curriculum, Policy 5113.2 Truancy, Policy 5112.4 Disenrollment.
- EXECUTIVE SESSION** **MOTION #10 - 10/11/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of Education enter into Executive Session at 10:05 p.m. for the purpose of discussing negotiations
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- EXECUTIVE SESSION** **MOTION #11 - 10/11/12:** made by Vikki Smith **SECONDED BY** Barbara Gileau that the Board of Education move out of Executive Session at 10:25 p.m.
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- EXECUTIVE SESSION** **MOTION #12 - 10/11/12:** made by Cathy Grant **SECONDED BY** Vikki Smith that the Board of Education authorize the Superintendent of Schools, based on a review of needs, to increase the number of Paraprofessionals with the status of Special Services
VOICE VOTE: UNANIMOUS; MOTION CARRIES
- ADJOURNMENT** **MOTION #13 - 10/11/12:** made by Barbara Gileau **SECONDED BY** Vikki Smith that the Board of adjourn at 10:40 p.m.
VOICE VOTE: UNANIMOUS; MOTION CARRIES

- APPROVED BY THE BOARD ON NOVEMBER 8, 2012 -